

## Appendix A

Table to show existing and proposed new arrangements for neighbourhood panels:

	<b>EXISTING ARRANGEMENTS</b>	<b>PROPOSED ARRANGEMENTS</b>
<b>Number of panels &amp; lead agency</b>	7 police-led neighbourhood panels.	7 neighbourhood panels jointly led by Cambridgeshire Constabulary, SCDC and CCC.
<b>Councillor engagement</b>	County, District and Parish Councillors are able to raise issues alongside members of the public and consensus of opinion is reached as to the three top police priorities for the coming three-months.	In addition to the existing arrangements priorities could also be raised for the local authorities to investigate and look to resolve. District Councillors would play a key role in ensuring that priorities relating to the district council are considered and actioned where possible.  Member Champion for each neighbourhood panel.
<b>Input by staff</b>	Cambridgeshire Constabulary – relevant officers and the Community Engagement Manager or equivalent.  SCDC – one member of the Partnerships Team plus occasional input from Environmental Health officers.  CCC – occasional input, mainly from the Office of Children & Young People’s Service.	Cambridgeshire Constabulary – relevant officers and the Community Engagement Manager or equivalent.  SCDC – a third tier manager or above acting in a corporate capacity, one member of the Partnerships Team plus input from other teams as and when specialist knowledge is required.  CCC – a manager (MB3 or above) acting in a corporate capacity plus regular attendance by the Neighbourhood Panel Liaison Officer.
<b>Chairing arrangements</b>	Cambridgeshire Constabulary chairs all 7 panels.	The Chairman alternates between Cambridgeshire Constabulary (Community Engagement Manager) and SCDC (third tier manager).
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Welcome (Chairman)</li> <li>• Progress on priorities and actions (Police)</li> <li>• Policing profile (Police)</li> <li>• Discussion on potential priorities from the panel (Chairman)</li> <li>• Priority setting (Chairman)</li> </ul>	<ul style="list-style-type: none"> <li>• Welcome (Chairman)</li> <li>• Progress on priorities and actions (Police, SCDC &amp; CCC)</li> <li>• Policing profile, including data from other organisations (Police)</li> <li>• Local priorities (SCDC &amp; CCC)</li> <li>• Discussion on potential priorities from the panel (Chairman)</li> <li>• Priority setting (Chairman)</li> </ul>

	<b>EXISTING ARRANGEMENTS</b>	<b>PROPOSED ARRANGEMENTS</b>
<b>Publicity</b>	Carried out by Cambridgeshire Constabulary, includes the SCDC logo.	Carried out by Cambridgeshire Constabulary, including both the SCDC and CCC logo. Will need to be more partnership focused.  (The District Council should consider contributing towards the cost of the publicity.)
<b>Administration</b>	Cambridgeshire Constabulary arranges the dates, books and funds venues.  South Cambridgeshire District Council takes notes at the meetings.	Cambridgeshire Constabulary arranges the dates, books and funds venues.  Note taking is shared between partners (Cambs Constabulary x 2; SCDC x 3; CCC x 2).
<b>Neighbourhood Action Groups</b>	Cambridgeshire Constabulary's Neighbourhood Policing Performance Officer coordinates the actions arising from panel meetings.  The Community Safety Officer is the main point of contact/liaison for SCDC actions.  The Neighbourhood Panel Liaison Officer is the main point of contact/liaison for CCC actions.  Anti-social behaviour issues are referred to the multi-agency monthly ASB Task Group (sub-group of the Crime and Disorder Reduction Partnership).  Problem Solving Groups will be set up if an action requires a multi-agency response and cannot be dealt with under the remit of an existing group.	No major change proposed, although the existing arrangement is relatively new and should be reviewed in time.  The new Community Liaison Officer (2-year fixed term post from April 2009) will be the main point of contact/liaison for SCDC actions.